



DATE: September 4, 2017

RE: Supplier Management System Requirements

Scope: These requirements apply to suppliers of processes, products, and services including: plastic resin, paint, raw materials, components, packaging, chemicals, concentrates, fasteners, adhesives, adhesion promoters, tools, and moulds.

Tiercon Corp. is certified to ISO 9001:2015 and IATF 16949:2016. As such, the Tiercon Supplier Development process requires the following:

1. Suppliers of automotive products and services are required to be certified to ISO 9001:2015 with the objective of becoming certified to IATF 16949:2016 by an accredited third-party certification body. The following sequence should be applied by suppliers to Tiercon to achieve this requirement:

- a) compliance to ISO 9001:2015 through second party audits.
- b) certification to ISO 9001:2015 through third-party audits issued by a certification body with the accreditation mark of a recognized IAF MLA (International Accreditation Forum Multilateral Recognition Arrangement) member and where the accreditation's body's main scope includes management certification to ISO/IEC 17021.
- c) certification to ISO 9001:2015 with compliance to other customer defined QMS requirements such as MAQMSR (Minimum Automotive Quality Requirements for Sub-Tier Suppliers) through second-party audits.
- d) certification to ISO 9001:2015 with compliance to IATF 16949:2016 through second-party audits.
- e) certification to IATF 16949:2016 through third party audits (valid third-party certification of the supplier to IATF 16949:2016 by an IATF-recognized certification body).

If your company is certified to ISO 9001:2015 or ISO/TS 16949:2016, please provide Tiercon purchasing with a copy of your registration certificate.

If your company is not certified to either ISO 9001:2015 or IATF 16949:2016 please provide Tiercon purchasing with a plan for attaining either of these standards and provide a copy of your current quality system registration within 3 weeks of receipt of this letter.

2. Laboratories of suppliers are required to be certified to ISO 17025 and/or meet the requirements of ISO 9001:2015 paragraph 7.1.5.2 and/or IATF 16949:2016 paragraph 7.1.5.3.1/2.

Please provide Tiercon purchasing with a copy of your ISO 17025 or ISO 9001:2015 and/or IATF 16949:2016 certificate with laboratory scope.

3. Tiercon purchasing requests suppliers to measure their manufacturing processes for first time quality, operating equipment efficiency, and internal reject rate.

4. Suppliers are required to implement and identify special characteristics and/or safety items in their documents as identified by Tiercon engineering or quality personnel. Statistical Process Control is required for these items.

5. Suppliers are required to submit PPAPs for products supplied at the request of Tiercon Corp. engineering, purchasing or quality personnel.

6. Suppliers are required to identify products with AIAG standard barcode labels which include supplier, part number, lot number, and bar code serial number as identified by Tiercon purchasing, engineering or quality personnel.

7. Suppliers are required to provide lot traceability for processes, products, and services provided to Tiercon.

8. Prior to the release of processes, products, and services to Tiercon, the supplier is responsible for confirming and providing evidence that provided processes, products, and services conform to the latest applicable statutory, regulatory, and other requirements in the countries where they are manufactured and in the customer-identified countries of destination, if provided.

9. External/commercial/independent laboratory suppliers used by Tiercon purchasing, engineering, and quality personnel - for inspection, test, or calibration services must be accredited to ISO 17025 and/or meet the requirements of ISO 9001:2015 paragraph 7.1.5.2 and/or IATF 16949:2016 paragraph 7.1.5.3.1/2.

Please provide Tiercon purchasing with a copy of your ISO 17025 certificate, laboratory scope, or other appropriate documentation.

10. Mould and Tooling suppliers are required to be certified to ISO 9001:2015. Please provide Tiercon purchasing with a copy of your registration certificate.

11. Suppliers are required to meet 100% delivery performance and have a goal of zero defects.

12a. Sustainability: Tiercon expects its Suppliers to comply with the AIAG Guiding Principles to Enhance Sustainability Performance in the Supply Chain. These can be found at www.aiag.org.

12b. Sustainability: Supplier is expected to advise Tiercon forthwith if at any time it becomes aware:

- 1) that it is not engaging in responsible working conditions practices;
- 2) if it is breaching any basic human rights at any of its facilities; or
- 3) if a member of its senior management is found guilty of any criminal offense involving fraud, theft, corruption or undue influence.

Yours sincerely,

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